JANUARY 28, 2024

BOARD OF DIRECTORS

GPE BOARD VICE-CHAIR - TERMS OF REFERENCE

The Vice-Chair of the Board of Directors (Board) of the Global Partnership for Education (the Global Partnership or GPE) is a high-profile position of global stature, providing leadership to GPE, which was established in 2002. GPE brings together partner and donor countries, multilateral agencies and nongovernmental organizations (including international and local civil society organizations (CSOs), representatives of the teaching profession, the private sector and foundations. As members of GPE, all of these groups support the education sector in partner countries, with a particular focus on accelerating progress toward GPE's strategic plan adopted by the Board from time to time. GPE is firmly aligned with Sustainable Development Goal 4: Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.

The Vice-Chair assists the GPE Chair in fulfilling his or her duties to manage the affairs of the Board, including ensuring the Board functions effectively, and meets its obligations and responsibilities. The Vice-Chair, along with the Chair (currently HE Jakaya Kikwete) and the Chief Executive Officer (currently Laura Frigenti), is a key public representative and spokesperson for GPE and maintains on-going communication with and among the Board members, the CEO, and GPE's key stakeholders.

Duties and responsibilities

- **Representation of the Global Partnership for Education:** The Vice-Chair serves as one of the primary representatives of GPE to the public along with the Chair and the CEO. As an "ambassador" for the Global Partnership and its mission, the Vice-Chair may deliver speeches and/or presentations at major conferences, conduct media interviews, and perform high-level outreach to donor and partner country governments, civil society organizations (including the teaching profession), private sector companies and private foundations and partner agencies.

- **Resource Mobilization:** The Vice-Chair has a key role in GPE's resource mobilization efforts, advocating that investing in education through the GPE is

essential to meeting Sustainable Development Goal 4. The primary focus of resource mobilization efforts will be sovereign governments and the Vice Chair will engage at the most senior levels of donor governments. In addition, the Vice Chair will help drive resource mobilization from philanthropy and the business community.

- **Executive Committee Meetings**: The Vice Chair will chair monthly Executive Committee meetings: the Executive Committee comprises seven Board Members representing the broader constituency composition of the GPE Board and meets virtually. The Executive Committee was established by the GPE Board to carry out specific administrative functions and decisions as delegated by the Board, to perform an advisory role to the Secretariat CEO and monitor the adequacy and implementation of GPE's governance and ethical policies.

- **Co-Leadership of the Board and the Governance System:** At the Chair's request and in close coordination with the Executive Committee, the Vice-Chair will contribute to strengthening the governance system by establishing procedures to govern the Board's work, ensuring the Board's full discharge of its duties and ensuring the proper flow of information to the Board. The Vice-Chair supports the implementation of Board ethics and conflict of interest policies, contributes to set the Board's dynamics and culture, and works to build productive relationships among Board members. The Vice-Chair will chair Board meetings if the Board Chair is unavailable. In close coordination with the Finance and Risk Committee, contribute to guide and support the Board in implementation of GPE's risk management policies and framework.

- **Relationship with the CEO and the Secretariat:** In close coordination with the Chair, the Vice-Chair shall act as liaison between the Board and the Secretariat and serve as a principal sounding board, counsellor, and confidante to both the Chair and the CEO. At an appropriate level, the Vice-Chair may provide advice on reviewing strategies, defining issues, maintaining accountabilities, and building relationships between the Board and the Secretariat. The Vice Chair coordinates the annual performance review of GPE's CEO.

Term

The Vice-Chair is selected for a three-year period or such other term that the Board may determine and may be reselected for a single term. The GPE Chair and Vice Chair are not voting members of the GPE Board.

Time Commitment and Minimum Criteria

The Board normally meets face-to-face twice a year in locations throughout the world. It may also meet by audio-conference at different times during the year, depending on needs. The time commitment for the Vice-Chair is approximately three to six days per month, with an expectation of regular international travel. This may increase somewhat during GPE's financing campaign, currently expected to run from September 2025 to spring 2026. Along with making the appropriate time commitment, the Vice-Chair will be expected to demonstrate:

- **Commitment to GPE's mission**: a global champion for education
- **Global reach:** commitment to and senior level experience in international development
- **Resource mobilization:** strong ability to raise funds for GPE from sovereign governments and philanthropy
- **Seniority:** sufficiently senior and expert in their field to provide meaningful guidance and oversight to a multi-stakeholder entity of GPE's size, scope, and responsibility
- **Diplomacy:** senior level experience in either negotiations, international diplomacy, multi-stakeholder partnerships or similar complex environments
- **Language:** ability to work in both English and French; additional GPE languages (Spanish, Arabic, Russian, Portuguese) will be considered an asset; and
- **Media:** experience, profile, and willingness to engage with global and local media across multiple markets.

Behavioral Competencies

- **Strategy skills**, including strong intellectual, management and analytical skills, a broad-based and long-term view of strategic and organizational goals and an ability to evaluate courses of action facing a complex international organization.
- **Advocacy, Influencing and Communicating Skills**, including strong abilities to engage and influence political leadership at the highest levels across

GPE's donor and partner countries, as well as other multilateral entities; develop an effective and constructive relationship with all members of GPE, including the Board Chair, Board members, Committee Chairs and CEO. This includes high emotional intelligence – namely, to be perceptive to people issues, a good listener and to win "hearts and minds".

- **Intercultural Skills**, including a strongly international perspective, an understanding of the issues and perspectives of a wide range of partner countries, and the ability to operate effectively in both developed and developing country settings.
- **Collaborating and Teamwork**, including a willingness to participate in robust, rigorous debate within a multi-stakeholder partnership, and then work with others to derive and implement new solutions; an ability to encourage partnerships between others; openness to be challenged on assumptions, beliefs or viewpoints, and a willingness to re-examine these where necessary.
- **Independence and Integrity,** including an ability to formulate a balanced and impartial view independently of organizational positions; an ability to articulate and defend his/her own position objectively and persuasively; and a commitment to speaking openly and respectfully in defense of a position or principle.

Remuneration and support

This is a non-remunerated position. The GPE Secretariat provides staff support for the Vice Chair and covers/reimburses travel expenses associated with GPE Board meetings and all GPE external engagements.