Overview & budget – June 2009 until 1st quarter 2010

Goals	• Respond effectively to requests for support from Coordinating Agencies, Local Education Groups and Ministries in order to strengthen country level processes and education sector outcomes with broad buy-in from FTI partners
Strategies	• Increase the number of focal persons in FTI and assign countries to the team members • Establish regular communication and assistance with LEG/CA/ Ministries • Update country information and ensure regular monitoring of portfolio and CF preparation schedule
Expected results	• 3 to 5 countries ESPs are endorsed by end of 2009 • Updated country monitoring reports on indicative framework in 37 countries by 1 October 2009 • Increased use of policy guidelines and enhanced quality of ESPs • Increased Number of country focal persons [3 new secondments]
Background	• This Strategic Action Plan builds upon the work done by the Strengthen-Country Level Processes Task Team (SCLP-TT) and addresses the preliminary findings of the FTI evaluation. • Relevant Steering Committee decisions are SC/2008/12-15
Budget	1. Participation in joint annual reviews/and other country mission [12 missions] 2. Consultants **$100,000**

Outcome	Actions	Deadline	Respon-sibility	Resources	Progress Monitoring
Facilitate FTI endorsement					
1. Three to five countries are endorsed	a. Identify priority countries and support them closely throughout the process. Expected countries for 2009 currently are: Nepal, Malawi, Lesotho and Togo. [Note: Subject to review after publication of 2008 CPIA scores and feedback from country communication (July '09)]	Before end of 2009	Focal Points	List of Focal Points	
	b. Ensure that the LEG is informed about available FTI tools (Capacity Development, HIV/Aids, Inclusion) when developing/ appraising or reviewing an ESP	Ongoing	Focal Points		
	c. Agree among the focal points on guidelines how to review an ESP (timeframe and feedback to the MoE/ LEG) and coordinate division of labor to review different components		Focal Points		
Effective Regular Communication with Country-Level					
2. Focal Points ensure regular communication with Coordinating Agencies, Local Education Group and Governments	a. FP Meeting – May 2009 • Assess country communication progress/ strategy • Agree on coherent communication (e.g. asking for data, reports, etc.) parallel to individual FP communication with CAs • Up-date ToRs for focal points and CA/ country communication strategy • Appoint Focal Person Coordinator	On-going	Focal Persons		
	b. Continually review the number of countries dedicated to each Focal Point and, if applicable, appoint more Focal Points to equally distribute work load and guarantee service and communication with the countries.	Con-tinuously	Bob, Linda and Focal Point Coordinator	List of Focal Points	
	c. Facilitate the organization of clinics on the FTI processes, including the revised Indicative Framework with EPDF and/or bilateral funding by sending a letter to bilateral and multilateral donor agencies and major CSOs inquiring about the possibility of FTI Secretariat input in regional staff workshops and pointing out sources of information and funding to them	Letter to be sent by Oct 2009, follow up ongoing	Linda, Koli, focal points		Target: One regional clinic per trimester
	d. ToRs for new staff assistant to provide support on effective country communication → allow FTI team to give inputs to the ToRs; involve team in the selection process; ensure bilingual and management	May/June 2009	Linda		

Outcome	Actions	Deadline	Respon-sibility	Resources	Progress Monitoring
	qualifications, etc.				
	e. Ensure updated country level contact information and distribution lists	On-going	Magali	Contact lists for: Gov't officials, WB TTLs, CAs, LEG	
	f. Develop Coordinating Agency Information Packet	June-July 2009	Abby		
	g. Send out update from Copenhagen to CAs/ LEGs	May 2009	Focal Persons		completed
	h. Up-date after every two weeks the country folder with a status note on communication with CA/ LEG or MoE; ESP planning & endorsement, JSR, CSR, application, disbursement challenges, etc. i. Feedback in country files: bi-weekly update on status of country discussions and country files updated in "Review and Up-date" file j. Regular, bi-weekly, FP meetings with focus on identified priority countries	On-going	Focal Persons	Support staff	
	k. Organize training workshops for Coordinating Agencies in country/regions	On-going	Focal Persons/ Sandra		
	l. Increase communication with Bank TTL		Linda/ Bob/ Focal Persons	Olav	
Global Data Reporting and Aid Effectiveness					
3. Establish regular global data reporting system (SC/2009/4-06)	a. Develop process for regular global data reporting system and guidance on concrete steps and requirements for Focal Points, Supervising Entity, Coordinating Agencies, and local donors (specifically for the JAR) • Indicative framework and key education indicators • Aid effectiveness • Quality of endorsed ESPs • Aid to education	Fall 2009	Mamadou, Timo, Focal Points	Olav	
	b. Meet to agree on the following: • How will the country reports be produced? • What are the deadlines?	June 2009	Olav, Mamadou, Timo		

Outcome	Actions	Deadline	Respon-sibility	Resources	Progress Monitoring
	• Is there a reporting form? • Who takes responsibility to put them together?				
	c. Produce country reports in 37 countries to improve global monitoring on • Indicative framework indicators • Data on bilateral aid • Aid effectiveness (Paris indicators)				
	a. Develop guidelines for Joint Annual Reviews, database, monitoring system, and track progress	On-going	Consultant/ Focal Persons		
	b. Develop database with indicators for annual reporting and progress tracking	On-going	Olav, Mamadou, (Caroline)		
	c. Joint work with UIS: Improve compliance of data and coordinate with focal points to get requested data from the Coordinating Agencies and Local Education Groups	On-going	Mamadou		
Capacity Development					
4. Increase the use of the CD Guidelines in FTI countries	a. Actively disseminate the CD Guidelines (e.g. CAs, TTLs, LEGs, MoEs)	Fall 2009	Koli (Caroline)		
	b. Include info about the CD Guidelines in a Coordinating Agency communication		Koli (Caroline)		
	c. Prepare feature article about Malawi or Guinea experience on the website (+ newsletter)		Koli (Caroline)		
	d. Track country use of CD guidelines		Koli (Caroline)		
	e. Reporting concept established to review and share experience in the use of the CD		Koli (Caroline)		
	f. 2-3 countries reported on their experience with the CD guidelines → reports available on the CD website guidelines		Koli (Caroline)		