REQUEST FOR FINANCIAL SUPPORT TO STRENGTHEN COMMUNICATION AND COORDINATION AMONG GPE DEVELOPING COUNTRY PARTNER CONSTITUENCIES

For Decision

1. PURPOSE

1.1. The purpose of this proposal is to seek approval from the GPE Board of Directors (Board) for the allocation of financial resources from the GPE Fund to strengthen communication and coordination among the six GPE developing country partner (DCP) constituencies. Currently, no funding is available to support meaningful consultations and communication among the growing DCP constituency membership. Financial support is clearly needed to allow the DCPs to fully assume their roles and responsibilities within the GPE partnership, yet no current mechanisms exist to support such consultations and communication at a global level.

1.2. This proposal demonstrates the various challenges that GPE DCP constituencies currently face and offers an approach to overcome those challenges. It seeks to strengthen the DCP constituencies' communication and coordination efforts as well as create opportunities for South-South knowledge sharing and learning to contribute to the effectiveness of the Global Partnership.

2. RECOMMENDED DECISION

The Secretariat requests that the Board of Directors approves the following decision:

BOD/2014/06-XX – <u>Financial Support to Strengthen Communication and Coordination among GPE's DCP Constituencies</u>: The Board of Directors:

1. requests the GPE Secretariat to organize two face-to-face pre-Board constituency meetings for the six DCP constituencies (2 for the joint Africa 1, 2, and 3 constituencies, 2 for the Asia and Pacific constituency, 2 for the Latin America and Caribbean constituency, and 2 for the Eastern Europe, Middle East and Central

Asia constituency, for a total of eight pre-Board constituency meetings), in advance of the next two face-to-face Board meetings, to allow each DCP constituency to: (i) prepare and consult on the Board decisions to establish a consensual constituency position; and (ii) develop and finalize costed communication and action plans for each individual constituency;

2. agrees to allocate no more than US$ 700,000 to the GPE Secretariat from the GPE Fund to include all event planning, meeting logistics and travel arrangements for meeting participants, in order to organize said meetings, while making every effort to lower costs;

3. requests that the Secretariat submit a progress report to the Board, including budget detail, following completion of the pre-Board constituency meetings; and

4. requests that the Secretariat include as a separate line item such pre-Board constituency meetings as a project in its annual budget going forward in order to promote strengthened communication and coordination among GPE DCP constituencies.

3. EXECUTIVE SUMMARY

3.1. Financial support is needed to strengthen the communication and coordination capacities of DCP constituencies to enable them to fully assume their roles and responsibilities within the GPE partnership. Allowing DCP constituencies to engage in a meaningful way is a critical component of effective development cooperation and partnership. Yet no funding has been currently allocated to support meaningful consultations and communication among the growing DCP constituency membership across all regions. Without adequate financial resources, the effective functioning of the constituency will not be possible and DCP constituency engagement in the Board and the four standing committees of the Global Partnership will continue to be significantly limited.

3.2. To date, the voices of the six DCP constituencies have not been sufficiently heard at Board meetings or in GPE decision-making processes. The partnership can only stand to gain from more active and engaged developing country partners. The GPE Board should do what it can to assist its members in fulfilling their mandates and becoming more effective partners.

3.3. The DCP proposal seeks approval from the Board of Directors to allocate funds from the GPE Fund to allow the Secretariat to organize face-to-face constituency meetings before the next two Board meetings. Specifically, meetings would be held for the joint Africa constituencies and separate meetings for the Asia and Pacific, Latin America and Caribbean and Eastern Europe, Middle East and Central Asia constituencies, for a total of eight (8) pre-Board constituency meetings (see Annex 1). The Secretariat would pay the participation costs (economy airfare, hotel, transportation costs and per diem) for one (1) technical advisor from each Ministry of Education from each GPE country. The specific objectives of these meetings would be: (i) to assist the DCPs in organizing their selection process for the upcoming elections of new incoming Board members for 2015 and to ensure a smooth transition; (ii) to strengthen the technical and organizational capacity of the DCP constituencies in order to improve their engagement in the activities of the GPE Board and its technical committees; (iii) to enable DCPs to develop and implement their communication and action plans; (iv) to build and strengthen existing partnerships among various DCP constituencies across the world, share best practices and promote South-South collaboration on how to strengthen their education sector by conducting joint activities; and (v) to improve regular comprehensive and representative consultations, communication and coordination between and within DCP constituencies to foster effective and efficient operations among all DCP constituencies and thus to present a more inclusive DCP position at Board meetings.

3.4. Following the completion of the two pre-Board constituency meetings, the Secretariat will submit a progress report to the Board that serves to support the continued provision of financial resources, allocated from the Secretariat's annual budget, to implement activities that strengthen communication and coordination among GPE DCP constituencies.

4. BACKGROUND

Challenges faced by GPE Developing Country Partners

4.1. The change in the constituency-based representation model approved by the GPE Board in May 2010 resulted in an increase in the number of developing country partner constituencies represented on the Board, as well as the seats assigned to them. In addition to adding more DCP voices to the Board, this increase created communication and coordination challenges that need to be addressed. As of March 2014, there are fifty-nine developing country partners in the Global Partnership from all over the world that are represented by six constituency groups:

three for Africa (Africa 1, 2, and 3) and one for Asia and Pacific, Eastern Europe, Middle East and Central Asia ("EEMECA") and Latin America and the Caribbean each (see Table 1 below).

Table 1: GPE DCP Constituencies

Constituency	**Developing Country Partners**
Africa 1	Comoros, Eritrea, Kenya, Lesotho, Madagascar, Malawi, Mozambique, Rwanda, Somalia, Tanzania, Uganda, Zambia, Zimbabwe
Africa 2	Benin, Burkina Faso, Burundi, Cameroon, Central African Republic, Chad, Cote d'Ivoire, Democratic Republic of Congo, Djibouti, Guinea, Guinea-Bissau, Mali, Mauritania, Niger, Senegal, Togo
Africa 3	Gambia, Ghana, Ethiopia, Liberia, Nigeria, Sao Tome and Principe, Sierra Leone, South Sudan
Asia and the Pacific	Bhutan, Cambodia, Lao PDR, Mongolia, Nepal, Pakistan, Papua New Guinea, Timor-Leste, Vietnam
Eastern Europe, Middle East and Central Asia	Afghanistan, Albania, Georgia, Kyrgyz Republic, Moldova, Sudan, Tajikistan, Uzbekistan, Yemen
Latin America and the Caribbean	Guyana, Haiti, Honduras, Nicaragua

4.2. Developing country partners joined the Global Partnership with different expectations, needs and challenges. These challenges include operational constraints, weak capacity, ineffective communication and coordination, and most importantly the lack of adequate funding to fulfill the tasks they have been assigned as constituency members. Specifically, operational constraints refer to the way the constituencies actually function and how much they participate in current GPE activities (face-to-face meetings and audio-conferences), how much they contribute to the process, how much they report on the results/outcomes of such meetings, and how much they share news and updates about GPE activities and Board deliberations with their constituency members. In the majority of DCP constituencies, individual and institutional capacity is weak in leveraging resources, organizing face-to-face consultations, and developing and implementing effective communication networks among the constituencies. As a result, these weak or nonexistent communication mechanisms result in large coordination gaps between constituency members.

4.3. Financial support is clearly needed to strengthen the communication and coordination capacities of DCP constituencies to enable them to fully assume their roles and responsibilities within the GPE partnership. Strengthened capacities within DCP constituencies additionally lead to enhanced South-South knowledge exchange and learning around key education policy and reform areas. Allowing DCP constituencies to engage in a meaningful way is a critical component of effective development cooperation and partnership, as is supporting constructive South-South exchange, particularly in light of the challenges that lie ahead as the partnership moves towards addressing the education needs of post-2015.

4.4. DCP constituency members do not have the financial resources necessary to hire support staff to assist them with the workload, to organize pre-Board regional consultations or to cover the costs of their travel and participation in constituency consultations at least twice a year. Considering the large size of some of the DCP constituencies with up to 16 developing country partners, the communication and coordination task is overwhelming. Without adequate financial resources, the effective functioning of the constituency will not be possible and DCP constituency engagement in the Board and the four standing committees of the GPE will continue to be significantly limited.

4.5. A lack of adequate funding negatively affects the effectiveness of the overall governance structures and organs of the partnership by hindering the engagement of DCP members and shutting down the opportunity for them to make their views heard in Board deliberations. Unless financial resources are allocated to strengthen their communication and coordination systems at the constituency level, this situation will not improve. The partnership can only stand to gain from more active and engaged developing country partners. The GPE Board should do what it can to assist its members in fulfilling their mandates and becoming more effective partners.

Value of Face-to-Face DCP Consultations

4.6. Due to funding provided by the German BACKUP Initiative – Education in Africa (BACKUP Education), a program implemented by the GIZ on behalf of the German Federal Ministry of Economic Cooperation and Development (BMZ) as part of Germany's contribution to the Global Partnership, the three Africa constituencies have been able to conduct face-to-face constituency meetings since 2012. To date, the financial support from BACKUP Education to the Africa constituencies has been request-based and has been justified on the basis of an existing funding gap for constituency support (as noted in the Partnership's "Operational Note on

Support to Constituencies – Board Meeting. Copenhagen 2011"). BACKUP Education's support has been aimed at providing GPE Africa constituencies with the tools necessary to promote their effective communication, consensus-building, and decision-making to equip them to engage effectively in the Board and its committees.

4.7. In cooperation with the GPE Secretariat, BACKUP Education has funded and organized three face-to-face meetings for the Africa constituencies (the fourth will take place before the next Board meeting in June 2014) and one audio-conference. The consultation meetings prior to the Board meetings in 2012 and 2013 strengthened the partnership within and among the three constituencies and positively impacted their way of working. The meetings have consistently had high attendance from across the Africa continent and have been seen as invaluable by the participants for sharing information and building consensual positions on GPE Board decisions (see Annex 3).

4.8. The financial support provided by BACKUP Education has been instrumental in allowing the constituencies to develop consensual positions among the entire membership to ensure that the voices of all the members are adequately reflected in Board deliberations. This, in turn, has permitted constituency members to share their recommendations with their respective representatives on the Board. As such, the Africa DCP Board members have been able to speak on behalf of their entire constituency and thus have been able to present a more inclusive DCP position at Board meetings. However, only the three African constituencies have benefitted from financial support from BACKUP Education in order to hold pre-Board face-to-face constituency meetings. Although the positive impact of such face-to-face meetings is apparent, to date, no resources have been allocated to allow any of the GPE non-Africa DCP constituencies to meet as a group, work together, and discuss common issues of interest. Indeed, based on the positive feedback received from the Africa constituencies, the recognition of the usefulness of such face-to-face meetings, and in order to benefit from such exchanges, the Ministry of Education in Lao PDR decided to organize, of its own initiative, the first face-to-face constituency meeting for the Asia and Pacific region in Lao PDR in February 2014. The constituency meeting was very well attended and was seen, by its participants, as a key milestone in establishing a communications network for the constituency.

4.9. Face-to-face constituency meetings are recognized to be crucial in the execution of DCP constituency activities. They benefit constituencies by bonding members together, and fostering mutual understanding, respect, and trust. In addition, they allow for opportunities to consult on Board decisions and share best practices and experiences that are critical to the better

functioning of DCP constituencies. However, such meetings incur costs that constituencies cannot, and should not, bear on their own.

4.10. BACKUP Education is aware of the request from the DCP constituencies to seek long-term funding for their joint work. BACKUP Education is designed to fill short-term funding gaps to help avoid bottlenecks or catalyze processes within the Global Partnership both at the country and regional level. It recognizes that the constituency work, in particular the face-to-face meetings, has been crucial for improved communication and coordination among the Africa constituencies as well as has strengthened the collaboration between the African GPE DCPs and BACKUP Education. BACKUP Education intends to stay involved in the constituency work and particularly in future face-to-face meetings. This will allow continued discussion around (i) BACKUP Education's support for specific country activities; and (ii) possible complementary funding for specific activities in the communication and action plans to support South-South exchange.

Value of DCP Communication and Action Plans

4.11. In addition to allowing the constituencies to develop consensual positions on important Board matters, face-to-face constituency meetings also provide participants with the opportunity to develop communication and action plans for their individual constituencies that describe how they will communicate with each other and what activities are of interest to the particular constituency. Communication is strategic and vital for the adequate operation and functioning of the constituencies. All DCPs note its importance and agree that communication should be efficient and used to make the partnership more dynamic and equitable.

4.12. The DCP communication and action plans set out specific activities that will allow the constituencies to communicate more effectively within their constituencies and with the Board, as well as activities that will strengthen and build capacities among the members. The communication and action plans also include how to best make use of the constituency network and structure to improve the partnership at regional levels, especially among the region's ministries of education. They promote information sharing between the countries and promote South-South learning leading to the possibility of positively transforming a country's education sector through the incorporation of best practices.

4.13. The three African constituencies initially started work on their communication and action plans at the pre-Board constituency meeting in November 2013 in Ethiopia. Members from the three constituencies met separately, as constituencies, for a brainstorming session on

their communication and action plans. The plans are currently still in draft form and will need to be further elaborated, with relevant strategies for their implementation. An implementation strategy comprising the strategic objectives, the activities, the performance indicators, the cost, the timeline as well as the persons and entities responsible for the follow up of their implementation is needed. The three Africa constituencies intend to continue to further improve, fine tune and finalize their communication and action plans at the next face-to-face pre-Board constituency meeting in June 2014 in Burundi.

4.14. The three remaining constituencies have not been given the opportunity to develop similar plans to date. Providing all the constituencies a forum to design and implement a communication and action plan for their constituency is vital. Without similar face-to-face opportunities to establish communication networks and develop plans of action, the other DCP constituencies will continue to face insurmountable communication and consultation constraints. This proposal seeks to ensure that all six constituencies are given an equal opportunity to develop such plans. Once finalized, these plans will detail the roles and responsibilities of constituency members, modes of communication and coordination, consultation schedules and resources needed to implement the plans.

5. DEVELOPMENT OF THE DCP PROPOSAL

5.1. This proposal is a joint product of the six DCP constituencies and was supported by a consultant whose services were funded by the BACKUP Education. Two face-to-face meetings were held in Washington, DC, in February 2014 between the three African constituencies first and then all six DCP constituencies, to discuss this proposal.

5.2. A survey questionnaire was developed to collect data from the DCPs regarding the functioning of their constituencies, capacity building, coordination and communication. The survey's main purpose was to elicit the opinions of the DCP constituency representatives about the situation currently prevailing in their respective constituencies. The responses to the questions were condensed in five major underlying characteristics of the constituencies: operational constraints, coordination challenges, capacity gaps, communication deficit and resource needs.

5.3. The survey was sent to the six Board and Alternate Board member representatives from the Africa DCP constituencies, along with the six representatives from Eastern Europe, Middle and Central Asia, Asia and Pacific, and Latin America and the Caribbean.

5.4. A systematic content analysis of the responses provided by the participants was conducted in order to develop a synthesis of the results obtained. The survey responses noted that communication was seen as strategic and vital for the adequate operation and functioning of the constituencies. All DCPs noted its importance and agreed that communication should be efficient and used to make the partnership more dynamic and equitable. They all stated that their constituencies would benefit from a communication and action plan, with an identified communication focal point to help manage communication within the constituency.

5.5. These results formed the basis of a proposal outline that was then circulated to the DCP constituencies for their feedback. This feedback, in turn, led to the development of proposal drafts which were subsequently circulated to all six DCP constituencies for review and finalization.

6. OBJECTIVES OF THE DCP PROPOSAL

6.1. This proposal requests the allocation of funds from the GPE Fund to allow each of the six DCP constituencies of the partnership to hold two face-to-face constituency consultations prior to the next two face-to-face Board meetings, and to agree and finalize a costed communication and action plan for each individual constituency that will define the modes of communication and coordination among the constituency members. The specific objectives of the face-to-face constituency consultations are the following:

i) To assist the DCPs in organizing their selection process for the upcoming elections of new incoming Board members for 2015 and to ensure a smooth transition;

ii) To strengthen the technical and organizational capacity of the DCP constituencies in order to improve their engagement in the activities of the GPE Board and its technical committees;

iii) To enable DCPs to develop and implement their communication and action plans;

iv) To build and strengthen existing partnerships among various DCP constituencies across the world, share best practices and promote South-South collaboration on how to strengthen their education sector by conducting joint activities; and

v) To improve regular comprehensive and representative consultations, communication and coordination between and within DCPs constituencies to foster effective and

efficient operations among all DCP constituencies and thus to present a more inclusive DCP position at Board meetings.

6.2. Following the completion of the two pre-Board constituency meetings, the Secretariat will submit a progress report, with budget detail, to the Board that includes information on the following:

i) Creation of communication mechanisms among DCP constituencies (e.g., identified communication focal points and updated contact lists);

ii) Participation of DCP constituencies in GPE activities and Board and committee meetings (e.g., attendance at face-to-face meetings and audio-conferences); and

iii) Internal and external communication among constituencies measured by the frequency and quality of exchange (e.g., email response rate and amount of feedback received).

6.3. The outcomes of the progress report will serve to support the continued provision of financial resources, allocated from the Secretariat's annual budget, to implement activities that strengthen communication and coordination among GPE DCP constituencies.

7. IMPLICATIONS FOR RESOURCES

7.1. Despite the ad hoc financial support provided by BACKUP Education and the intervention of some Ministries of Education to support specific actions, such as the cost of organizing the Asia and Pacific constituency meeting by Lao PDR, resources are insufficient and not sustainable in the long run. The Board should allocate funds from the GPE Fund, not to exceed US$ 1 million to allow the Secretariat to organize two face-to-face pre-Board constituency meetings for each of the six DCP constituencies, in advance of the next two face-to-face Board meetings in 2014 and 2015, to allow each of the six DCP constituencies to: i) prepare and consult on the Board decisions to establish a consensual constituency position; and ii) develop and finalize costed communication and action plans for each individual constituency. Annex 1 includes a tentative work plan and Annex 2 includes a tentative budget for how the funds would be utilized.

7.2. The Secretariat will be mandated to oversee the organization of said meetings, including all consultant hires, event planning, meeting logistics, travel arrangements for meeting participants, and drafting of progress report. The cost of the organization for the initial eight meetings will be covered by the funds requested in this proposal. The funding for subsequent

pre-Board constituency meetings will be included in the Secretariat's annual budget and subject to the Board's approval on an annual basis.

8. CONCLUSION

8.1. In order for the Global Partnership to be a true and effective partnership, it is vital that the perspectives and experiences of all six GPE DCP constituencies are integrated at all levels of the partnership, especially at the global Board level where key policy and financing decisions are made. This cannot be done effectively without providing them with the resources they need in order to participate and engage in the policy dialogue in a meaningful way. It is the Board's responsibility to support the constituencies to ensure that the shortage of resources does not prevent their effective engagement in the partnership. Given the clear value of these opportunities for exchange and consultation, it is clear that all six DCP constituencies should be given the opportunity to participate in pre-Board constituency meetings and develop communication and action plans to guide their work as constituencies.

8.2. The allocation of adequate funding by the GPE Board will help the DCP constituencies tackle the various challenges they face and will put them in a better position to realize their mandate as partners. Better functioning constituencies will result in better and broader representation at Board meetings to make the concept of partnership functional and equitable, as has increasingly been the case with the Africa constituencies. Financial assistance must be provided from the GPE Fund to support the work of the DCP constituencies, strengthen their capacities to make them fully functional and vibrant entities and improve their engagement in GPE activities overall.

9. NEXT STEPS

If the Board approves this DCP proposal in Brussels in June 2014, the next steps would be as follows:

- **November/December 2014: GPE Secretariat** organizes pre-Board constituency meetings for all six DCPs in advance of the next Board meeting, during which the Africa DCP constituencies progress their communication and action plans and the three non-Africa DCP constituencies (Eastern Europe, Middle East and Central Asia, Asia and Pacific, and Latin America and the Caribbean) initiate their communication an action plans.

- **May/June 2015: GPE Secretariat** organizes pre-Board constituency meetings for all six DCPs in advance of first Board meeting of 2015, during which the six DCP constituencies finalize their communication and action plans.

- **July/August 2015: GPE Secretariat** submits a progress report, including budget detail, to the GPE Board on the results of the face-to-face meetings and the status of the DCP communication and action plans to support the continued provision of financial resources, allocated from the Secretariat's annual budget.

ANNEX 1: TENTATIVE WORK PLAN 2014-2015

ACTIVITY	CONSTITUENCY	OUTCOME	DATE	RESOURCES NEEDED
Preparation and technical support				
Board members (includes Board and Alternate Board Members) of each constituency work with the GPE Secretariat to prepare the meetings	6 DCP Constituencies	- Agenda agreed with constituency members - Documents shared upfront	Schedule to be agreed between Board members and the GPE Secretariat	
Face-to-Face Constituency Meetings				
First Face-to-Face Meeting	Latin America and the Caribbean **4 countries**	a. Draft Communication and Action Plan b. Preparation/ consensual position on proposed decisions and documents prior to Board meeting 2014	2 weeks prior to Nov/Dec 2014 Board Meeting	- Prepare meeting budget - Venue and accommodation costs - Meeting preparations (travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
First Face-to-Face Meeting	Eastern Europe, Middle East and Central Asia **8 countries**	a. Draft Communication and Action Plan b. Preparation/ consensual position on proposed decisions and documents prior to Board meeting 2014	2 weeks prior to Nov/Dec 2014 Board Meeting	- Prepare meeting budget - Venue and accommodation costs - Meeting preparations (travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
Second Face-to-Face Meeting	Asia and the Pacific	a. Draft Communication	2 weeks prior to Nov/Dec 2014 Board	- Prepare meeting budget

ACTIVITY	CONSTITUENCY	OUTCOME	DATE	RESOURCES NEEDED
	9 countries	and Action Plan b. Preparation/ consensual position on proposed decisions and documents prior to Board meeting 2014	Meeting	- Venue and accommodation costs - Meeting preparations (travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
Fourth Face-to-Face Meeting	Africa, 1, 2, 3 **38 countries**	a. Advance on Communication and Action Plan b. Preparation/ consensual position on proposed decisions and documents prior to Board meeting 2014	2 weeks prior to Nov/Dec 2014 Board Meeting	- Prepare meeting budget - Venue and accommodation costs - Meeting preparations (travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
Face-to-Face Constituency Meetings				
Second Face-to-Face Meeting	Latin America and the Caribbean **4 countries**	a. Finalize Communication and Action Plan b. Preparation/ consensual position on proposed decisions and documents prior to Board meeting 2014	2 weeks prior to May/June 2015 Board Meeting	- Prepare meeting budget - Venue and accommodation costs - Meeting preparations (travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
Second Face-to-Face Meeting	Eastern Europe, Middle East and Central Asia **8 countries**	a. Finalize Communication and Action Plan b. Preparation/	2 weeks prior to May/June 2015 Board Meeting	- Prepare meeting budget - Venue and accommodation costs - Meeting preparations

ACTIVITY	CONSTITUENCY	OUTCOME	DATE	RESOURCES NEEDED
		consensual position on proposed decisions and documents prior to Board meeting 2014		(travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
Third Face-to-Face Meeting	Asia and the Pacific **9 countries**	a. Finalize Communication and Action Plan b. Preparation/ consensual position on proposed decisions and documents prior to Board meeting 2014	2 weeks prior to May/June 2015 Board Meeting	- Prepare meeting budget - Venue and accommodation costs - Meeting preparations (travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
Fifth Face-to-Face Meeting	Africa, 1, 2, 3 **38 countries**	a. Finalize Communication and Action Plan b. Preparation/ consensual position on proposed decisions and documents prior to Board meeting 2014	2 weeks prior to May/June 2015 Board Meeting	- Prepare meeting budget - Venue and accommodation costs - Meeting preparations (travel arrangements, secure venue, etc.) - Support meeting (write report, minutes, etc.)
Progress Report to Board				
Progress Report to Board	On behalf of all six DCP constituencies	a. Submission of progress report, including budget detail, to the Board	July/August	- Progress report - Detailed budget of face-to-face constituency meetings - 6 costed communication and action plans

ANNEX 2: TENTATIVE BUDGET

Latin America and the Caribbean		Quantity	Budget per Quantity (US$)	No. of Nights	No. of Meetings	Total Budget (US$)	%
Airfare	**DCP Participants**	4	1,600		2	12,800	12
	Secretariat	5	1,600		2	16,000	15
Accommodation	**DCP Participants**	4	150	4	2	4,800	4
	Secretariat	5	150	4	2	6,000	5
Per diem	**DCP Participants**	4	67	4	2	2,144	2
	Secretariat	5	67	4	2	2,680	2
Venue		1	15,000		2	30,000	27
Consultancy fee		1	15,000		2	30,000	27
Contingency (5% of total budget)						5,221	5
Total						**109,645**	**100**

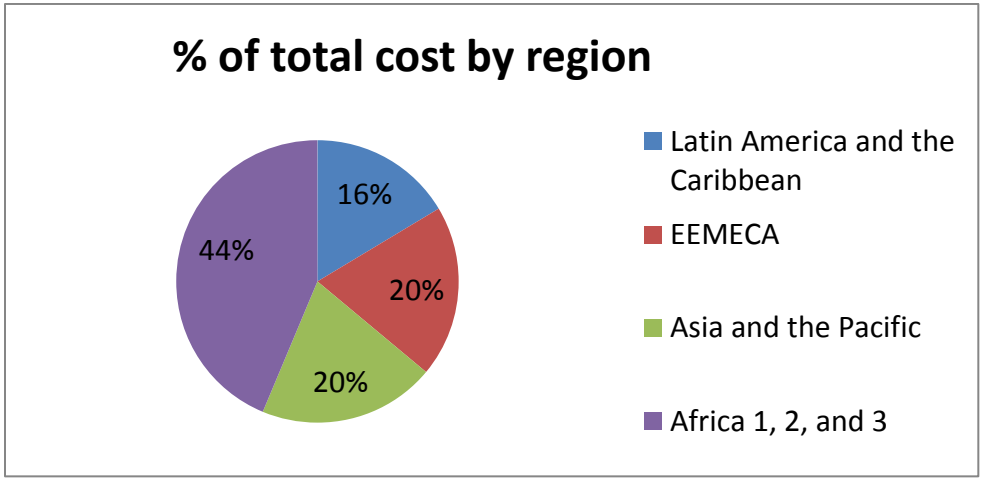
EEMECA		Quantity	Budget per Quantity (US$)	No. of Nights	No. of Meetings	Total Budget (US$)	%
Airfare	**DCP Participants**	8	1,600		2	25,600	19
	Secretariat	5	1,600		2	16,000	12
Accommodation	**DCP Participants**	8	150	4	2	9,600	7
	Secretariat	5	150	4	2	6,000	5
Per diem	**DCP Participants**	8	77	4	2	4,934	4
	Secretariat	5	77	4	2	3,084	2
Venue		1	15,000		2	30,000	23
Consultancy fee		1	15,000		2	30,000	23
Contingency (5% of total budget)						6,261	5
Total						**131,479**	**100**

Asia and the Pacific		Quantity	Budget per Quantity (US$)	No. of Nights	No. of Meetings	Total Budget (US$)	%
Airfare	**DCP Participants**	9	1,600		2	28,800	21
	Secretariat	5	1,600		2	16,000	12
Accommodation	**DCP Participants**	9	150	4	2	10,800	8
	Secretariat	5	150	4	2	6,000	4
Per diem	**DCP Participants**	9	66	4	2	4,767	4
	Secretariat	5	66	4	2	2,648	2
Venue		1	15,000		2	30,000	22
Consultancy fee		1	15,000		2	30,000	22
Contingency (5 % of total budget)						6,451	5
Total						**135,467**	**100**

Africa 1, 2, and 3		Quantity	Budget per Quantity (US$)	No. of Nights	No. of Meetings	Total Budget (US$)	%
Airfare	**DCP Participants**	38	1,600		2	121,600	42
	Secretariat	5	1,600		2	16,000	5
Accommodation	**DCP Participants**	38	150	4	2	45,600	16
	Secretariat	5	150	4	2	6,000	2
Per diem	**DCP Participants**	38	85	4	2	25,708	9
	Secretariat	5	85	4	2	3,383	1
Venue		1	15,000		2	30,000	10
Consultancy fee		1	15,000		2	30,000	10
Contingency (5 % of total budget)						13,915	5
Total						**292,205**	**100**

All Constituencies		Quantity	Budget per Quantity (US$)	No. of Nights	No. of Meetings	Total Budget (US$)	%
Airfare	**DCP Participants**	59	1,600		2	188,800	28
	Secretariat	20	1,600		2	64,000	10
Accommodation	**DCP Participants**	59	150	4	2	70,800	11
	Secretariat	20	150	4	2	24,000	4
Per diem	**DCP Participants**	59	80	4	2	37,553	6
	Secretariat	20	74	4	2	11,795	2
Venue		4	60,000		2	120,000	18
Consultancy fee		4	15,000		2	120,000	18
Contingency (5 % of total budget)						31,847	5
Total						**668,796**	**100**

Note: Per diem amounts are based on the average per region (including GPE countries only)



ANNEX 3: AFRICA CONSTITUENCY MEETINGS AND OUTCOMES 2012-2013

DATES	WHERE	CONSTITUENCIES	OUTCOMES	NUMBER OF PARTICIPANTS *(up to 2 persons were invited from each GPE partner country)*
May 22-23, 2012	Abidjan, Côte d'Ivoire	Africa 2 only	- Meeting report - Follow-up discussions on governance issues after GPE Board Meeting November 2011 - Decision taken to develop action plans for constituency capacity strengthening around communication, coordination and knowledge exchange - Preparation of GPE Board Meeting June 2012	16 representing all 16 countries
September 25-27, 2012	Accra, Ghana	Africa 1,2,3	- Increased knowledge and understanding of GPE governance through presentations by GPE Secretariat to prepare GPE Board Meeting November 2012 - Meeting report - Discussion on improved communication and coordination of constituencies	45 representing 24 countries
May 14-15, 2013	Audio-conference	Africa 1,2,3	- Preparation of GPE Board Meeting May 2013 - Meeting report	15 representing 15 countries
November 12-14, 2013	Addis Ababa, Ethiopia	Africa 1,2,3	- Draft communication and action plans for each constituency - Preparation of Board Meeting November 2013 - Meeting report	54 representing 30 countries