Short-term consultant (STC) for the Strategy, Policy and Performance (SPP) team
Global Partnership for Education

Consultancy for Monitoring & Evaluation Associate (Results and Performance Unit)

Terms of Reference

February 2016

Background

Established in 2002, the Global Partnership for Education ("Global Partnership" or GPE), formerly the Education for All Fast-Track Initiative, is a partnership focused on supporting and financing basic education in developing countries. In practice, the Global Partnership provides its developing country partners support to build and implement sound education plans. The Global Partnership aims to achieve quality learning outcomes for all children by efficiently using international and national resources and matching donors' priorities with developing countries' own education goals and strategies.

The GPE Secretariat, in consultation with the GPE Board of Directors, has developed a new Strategic Plan 2016-2020. This Strategic Plan clarifies the scope, focus, and direction of the Secretariat's work and provides a roadmap and set of accountabilities for the Secretariat and broader partnership. Collectively, these actions will help position GPE to deliver on the new Sustainable Development Goal on education (SDG 4) for the post-2015 period. To underpin the assessment of the extent to which the GPE achieves what it sets out to do in the Strategic Plan, it will develop a Monitoring and Evaluation (M&E) strategy, which will be presented to the Board in its upcoming meeting in June 2016.

Purpose of the Consultancy

To support the implementation of the M&E strategy and, especially, the coordination of data delivery, the Results and Performance sub-team within the Strategy, Policy and Performance (SPP) Team at the GPE Secretariat is looking to recruit a Short-term Consultant (STC) to support the coordination of data delivery as a Monitoring & Evaluation Associate, with the responsibilities described below.

There will be no travel required for this consultancy. The consultant will be expected to work at the GPE Secretariat Office in Washington, DC.

Duties and Responsibilities

The consultant will have the following specific responsibilities:

- Contribute to the collection, verification and consolidation of monitoring data in corporate-level databases, based on the indicators in the GPE results framework;
- Develop conceptual and methodological documentation related to the indicators of the GPE results framework;
- Coordinate, support and occasionally lead on the preparation of reports and responses to data requests;
- Support the development of the knowledge management function of the Results and Performance sub-team;
- Review and feedback on technical and political documentation;
- Fulfil other M&E-related tasks as required.

Timeframe

This contract is for 70 days, with an anticipated start date of early to mid-March 2016.

Reporting Relationships

The consultant will report to the Senior Education Specialist – M&E / Results and Performance sub-team leader, SPP Team.

Selection Criteria

- Master's degree or higher in education or other social science, e.g. sociology, international development, economics, or a related discipline;
- At least three years' experience in monitoring and evaluation of international development in the field of education;
- Practical experience with the collection, review and consolidation of both quantitative and qualitative data;
- Familiarity with the functioning of large multilateral and/or bilateral international education development organizations, both technically and politically;
- Strong writing and analytical skills;
- Ability to work under tight deadlines and with minimal supervision;
- Proficiency in English, and fluency in French and/or Spanish highly desired;
- Effective time-management and organizational skills;
- Ability to communicate clearly and accurately both verbally and in writing.

Contact Information

Please submit a 1-2 page CV and 1 page cover letter (max.) to Ms. Julie Wagshal (jwagshal@globalpartnership.org) by 19th **February** 2016. Only short-listed candidates will be contacted.