



## **Terms of Reference**

### **Short-Term Consultant- Japanese Engagement Partnerships and External Relations Team– GPE Secretariat**

#### **Background/General Description**

Established in 2002, the Global Partnership for Education (GPE) has grown and evolved to become the premier partnership focused on basic education in developing countries. Its partners include 65 of the world's poorest developing countries, over 30 bilateral, regional, and multilateral agencies; development banks; the private sector; civil society groups; and teachers' organizations. The GPE Secretariat of over 80 full-time staff is hosted by the World Bank in Washington, D.C. A constituency-based Board of Directors sets policies and strategies and approves performance-based funding grants to improve learning outcomes and equity through building stronger education systems in developing countries.

GPE's five-year Strategic Plan, GPE 2020, aligns with the new global development agenda. While its vision mirrors Sustainable Development Goal 4, to ensure inclusive and equitable quality education and promote lifelong learning opportunities for all, GPE recognizes that education is the foundation for reaching the full suite of agreed global goals. It works through inclusive partnership, focusing on increasing financing to help partners in developing countries build effective and efficient education systems that can deliver equitable, quality education and learning for all.

Following a period of transition and reform to its governance and its operations, the Global Partnership is well-positioned to harness a growing global momentum for transforming education outcomes. In September 2016, the International Commission on Financing Global Education Opportunities released a report calling for significant scaling-up of domestic and international financing for education, including a call to increase funding to GPE to US\$2 billion per year by 2020.

GPE held its third replenishment campaign in February 2018 where over US\$2.3 billion was raised from donor governments to achieve the objectives of GPE 2020. Moving into the 2018-2020 replenishment cycle and looking ahead to the next replenishment in 2020 or 2021 the objectives of the External Relations Donor Relations Team are: raise additional resources to fulfill the replenishment target of US\$2 billion per year by 2020, build the foundations for the next replenishment cycle and to diversify the partnership's donor base.

#### **Duties and Accountabilities**

This position is located within the External Relations Team (EXR) of the Secretariat, whose responsibilities include donor relations, communications, advocacy, civil society outreach, private sector and private foundation outreach and has the primary responsibility for implementing the GPE's replenishments. The consultant will work closely with EXR for strategic support to the Donor Relations Team. The position will be located in Tokyo

An initial identification of tasks includes the following; however, additional tasks may be identified:

- Strategic advice for the development and implementation of a GPE replenishment advocacy strategy in Japan, with particular focus on engagement with the Japanese Diet.
- Working with Japanese civil society networks and GPE Secretariat, support the development of a Diet network supporting global education and GPE.
- Provide analyses of ODA trends (particularly in education) in Japan.
- Provide timeline and support to GPE Secretariat engagement with the Government of Japan, particularly leading up to G20 in Osaka and TICAD in Yokohama, in summer of 2019.
- Expand outreach to new partners, including private sector and private foundations
- Assist in the organization of donor missions to Japan
- Develop, together with the Communications Team, targeted materials to increase GPE visibility in Japan.
- Prepare briefing notes and background materials for GPE missions.
- Provide regular reporting and updates to Donor Relations Team within EXR.
- Other activities, as required.

### **Timeframe**

The short-term consultant (STC) will serve a maximum total of 80 days (exact number to be negotiated) beginning in December, 2018.

### **Reporting Relationships**

The consultant will report directly to the Relationship Coordinator for Japan, within the Donor Relations Team. The consultant will work in collaboration with other members of the External Relations Team.

### **Selection Criteria**

- Master's degree in international relations, international development, public administration or other related field.
- At least 5 years of professional experience in building partnerships within international development, education an advantage
- Sound knowledge of Japanese political landscape
- Extensive network of contacts with influencers and within the international development sector in Japan.
- Familiarity with GPE's work, knowledge of international development policies and institutions, international politics an advantage
- Strong interpersonal and communication skills, including cross-cultural communication skills.
- Ability to operate effectively in a changing environment and work well alone and in a

team with a diverse set of colleagues.

- Ability to think and operate strategically
- Ability to communicate and write fluently in Japanese and English.

*Please submit your CV and cover note to [agolden@globalpartnership.org](mailto:agolden@globalpartnership.org) with the subject line "STC- Japan engagement." Only short-listed candidates will be contacted.*