**Grant Completion Report *for***

**Education Sector Plan Development Grants ESPDG**

**December 2018**

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| **OVERVIEW** | | |
| Country: | | Click here to enter text. |
| Coordinating agency: | | Click here to enter text. |
| Total grant amount received | | Click here to enter amount. |
| Total grant amount used | | Click here to enter amount. |
| Grant starting date: | | Click here to enter a date. |
| Grant closing date: | | Click here to enter a date. |
| Grant currency | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Euro | |  | | --- | |  | | Dollar | |  | | --- | |  | | |
| Financing Window 1: Education sector analysis | Grant agent: | Click here to enter text. |
| Comprehensive analysis: | Click here to enter amount. |
| Targeted analysis | Click here to enter amount. |
| Financing Window 2: Education plan development or revision | Grant agent: | Click here to enter text. |
| ESP/TEP development | Click here to enter amount. |
| Implementation plan | Click here to enter amount. |
| Independent appraisal | Click here to enter amount. |
| Date of report submission: | | Click here to enter a date. |

**CONTENTS**

**I. Assessment of Grant Implementation**

I.1 Overall assessment

I.2 Assessment by grant component

I.3 Lessons learnt and recommendations

**II. Use of Funds**

II.1 Reprogramming and extension

II.2 Additional funds

II.3 Reporting on any misuse of funds

II.4 Unspent funds

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| **I. ASSESSMENT OF GRANT IMPLEMENTATION** | | |
| **I.1 Overall assessment** | | |
| Please assess how the ESPDG was implemented overall by ticking ‘**X**’ in the answer that seems most relevant for each aspect, and qualify your answers in the textbox below: | | |
| **EFFECTIVENESS – in relation to the intended objectives of Financing Window 1 and/or 2 and in supporting the implementation of the roadmap** | | |
|  | Very effective | Fully achieved the intended objectives of the grant |
|  | Effective | Overall achieved the intended objectives of the grant |
|  | Less effective | Reached only partially the intended objectives of the grant |
| **EFFICIENCY – in relation to the use of funds** | | |
|  | Very efficient | Funds used as planned |
|  | Efficient | Funds implemented with minor deviations  (Less than 20% of the grant amount) |
|  | Less efficient | Funds implemented with major deviations  (In excess of 20% of the grant amount) |
| **RELEVANCE – in relation to the added value in process and quality** | | |
|  | Very relevant | Most activities clearly added value, directly improving the process and the quality of the analysis and/or education plan developed |
|  | Relevant | Activities were complementary to other activities and provided some added value |
|  | Less relevant | Not all activities were crucial and the planned objectives could have been or were met otherwise than initially anticipated |
| Briefly qualify your answers in 400 words or less: | | |
| Click here to enter text. | | |

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| **I.2 Assessment by grant component** | | | | | | | | | | |
| Please assess for each of the relevant grant components the extent to which the intended objectives were achieved by ticking ‘**X**’ in the space provided, and provide a short narrative on the implementation of the related activities, to qualify your answers (in less than 250 words):   * Were the planned key deliverables produced under the specific grant component? * If applicable, what were the deviations from the original plan? * What were the enabling and impeding factors towards effective implementation?   NB: Respond only to those grant components for which the ESPDG provided financing. | | | | | | | | | | |
| **Financing Window 1: Education sector analysis** | | | | | | | | | | |
| 1. Comprehensive analysis Main activities: | | | | Click here to enter text. | | | | | | |
| Planned deliverables: | | | | Click here to enter text. | | | | | | |
|  | Fully achieved |  | Achieved | |  | Largely achieved |  | Partially achieved |  | Not achieved |
| Short narrative on implementation: | | | | Click here to enter text. | | | | | | |
| 1. Targeted analysis   Main activities: | | | | Click here to enter text. | | | | | | |
| Planned deliverables: | | | | Click here to enter text. | | | | | | |
|  | Fully achieved |  | Achieved | |  | Largely achieved |  | Partially achieved |  | Not achieved |
| Short narrative on implementation: | | | | Click here to enter text. | | | | | | |
| **Financing Window 2: Education plan development** | | | | | | | | | | |
| 1. Education plan development or revision Main activities: | | | | Click here to enter text. | | | | | | |
| Planned deliverables: | | | | Click here to enter text. | | | | | | |
|  | Fully achieved |  | Achieved | |  | Largely achieved |  | Partially achieved |  | Not achieved |
| Short narrative on implementation: | | | | Click here to enter text. | | | | | | |
| 1. Implementation plan preparation or revision   Main activities: | | | | Click here to enter text. | | | | | | |
| Planned deliverables: | | | | Click here to enter text. | | | | | | |
|  | Fully achieved |  | Achieved | |  | Largely achieved |  | Partially achieved |  | Not achieved |
| Short narrative on implementation: | | | | Click here to enter text. | | | | | | |
| 1. Independent appraisal Main activities: | | | | Click here to enter text. | | | | | | |
| Planned deliverables: | | | | Click here to enter text. | | | | | | |
|  | Fully achieved |  | Achieved | |  | Largely achieved |  | Partially achieved |  | Not achieved |
| Short narrative on implementation: | | | | Click here to enter text. | | | | | | |
| **I.3 Lessons and Recommendations** | | | | | | | | | | |
| Briefly describe and share knowledge of any lessons learned through the implementation of the roadmap in general and the ESPDG in particular, for instance in relation to effectiveness, efficiency and relevance of the grant activities and formulate recommendations that could feed into country planning cycles for improved practices and results. | | | | | | | | | | |
| Click here to enter text. | | | | | | | | | | |
| ** Attachment:** When submitting the grant completion report, please attach the tangible outputs and knowledge products generated through the support of the ESPDG, and list them below: | | | | | | | | | | |
| Click here to enter text. | | | | | | | | | | |

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| **II. USE OF FUNDS** | |
| ** Attachment:** When submitting the grant completion report, please attach a copy of the financial statements, drawn from your own financial system.  Please briefly report on the use of funds by answering the questions below, based on the budget detailed in the approved ESPDG application. | |
| **II.1 Reprogramming and extension** | |
| Has there been a reallocation of less than 20% of funds in comparison to the original budget and/or an extension of less than 6 months? If so, please explain below. | Yes/No |
| Click here to enter text. | |
| Has there been a reallocation of 20% or more of funds in comparison to the original budget or/and an extension of more than 6 months? If so, please explain in the textbox below. | Yes/No |
| If so, did the Secretariat approve the reallocation of funds? | Yes/No |
| If so, on what date? | Click here to enter a date*.* |
| Click here to enter text. | |
| **II.1 Additional funds** | |
| Has there been a request for additional financing? If so, please explain in the textbox below. | Yes/No |
| If so, please indicate the amount of the request in $US: | Click here to enter amount. |
| Did the local education group approve the revision? | Yes/No. |
| If so on what date? | Click here to enter a date*.* |
| Click here to enter text. | |
| **II.3 Reporting on misuse of funds** | |
| Is the grant agent aware of any misuse of funds?  If so, please explain in the textbox below. | Yes/No |
| If so, did the grant agent inform the Secretariat? | Yes/No |
| If so, on what date? | Click here to enter a date*.* |
| Click here to enter text. | |
| **II.4 Unspent funds** | |
| Any unspent funds at the close of the grant should be reported to the GPE Trustee by an authorized signatory using the relevant annex outlined in the Financial Procedures Agreement. | |
| Indicate the amount of any unspent funds at the close of the grant: | Click here to enter amount. |

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| Submission of the ESPDG completion report  Once all sections have been completed, including the front page, the grant agent submits the report via email to [gpe\_grant\_submission@globalpartnership.org](mailto:gpe_grant_submission@globalpartnership.org) copying the coordinating agency and the GPE country lead.  The complete report consists of:   * Completed ESPDG grant completion report (present form) * Financial statements for the grant * Tangible outputs and knowledge products generated with the support of the ESPDG.    The report should be submitted within six months of the close of the grant. |