



GLOBAL  
PARTNERSHIP  
for EDUCATION

## **Terms of Reference Short-Term Consultant - Nordics Outreach External Relations Team (EXR) – GPE Secretariat**

### **Background**

Established in 2002, the Global Partnership for Education ("Global Partnership" or GPE) has grown and evolved to become the premier partnership focused on basic education in developing countries. Its members include 67 of the world's poorest developing countries, over 30 bilateral, regional, and multilateral agencies; development banks; the private sector and foundations; civil society groups; and teachers' organizations. The Board of Directors is the Global Partnership's governing body, sets its policies and strategies and approves all funding.

The mission of the Global Partnership is to galvanize and coordinate a global effort to ensure that every child receives a quality basic education, prioritizing the poorest, the most vulnerable and those living in fragile and conflict-affected countries. To that end, the Global Partnership helps its member countries to develop and implement sound education sector plans and has allocated approximately \$5 billion in education grants to date. The partnership in December 2015 approved an ambitious new Strategic Plan for the 2016-2020 period.

We are seeking an experienced consultant to support our work in the Nordics countries. The initial contract is until June 2019. The position will be home based but the consultant should be based in Europe, preferably in Norway, Sweden, Denmark, Finland or Brussels.

### **Timeframe**

The short-term consultant (STC) will serve a total of 30 days January – June 2019. The consultant is expected to start mid-/end of January 2019.

### **Duties and Accountabilities**

The position is part of the External Relations Team (EXR) who's responsibilities include donor relations, communications, advocacy, civil society outreach, private sector and private foundation outreach, and has the primary responsibility for implementing the Third Replenishment in 2018 - 2020. The position sits within the Donor Relations Team, which takes a whole of country approach managing relationships with government, parliament, civil society, foundations, media and political influencers. The consultant will be supporting GPE's work with partners in Norway, Denmark, Sweden and Finland.

### **Reporting Relationships**

The consultant will report directly to the Senior Donor Relations Specialist - Europe. The consultant will work in collaboration with other members of the Partnerships and External Relations Team, and other Secretariat teams.

**Responsibilities include:**

An initial identification of tasks includes the following; however, additional tasks may be identified:

- Support the implementation of a 'whole of a country' approach in the Nordic countries;
- Provide analyses of ODA trends (particularly in education) and political updates in these countries.
- Identify key stakeholders in the respective Nordic parliaments, civil societies, and media and create and sustain partnerships with these stakeholders.
- Assist in the organization of donor missions, prepare briefing notes and background materials for GPE missions to the Nordic countries.
- Support the organization and follow up of events;
- Ensure a strong link between national donor countries' advocacy work and global advocacy & communications teams within GPE.
- Develop as well as tailor advocacy tools as relevant.
- Develop, together with the Communications Team, targeted materials to increase GPE visibility in the Nordic countries, including social media strategies, news stories, advocacy briefs, slide decks, and other tools which can be tailored to different national contexts;
- Adapt relevant messaging to different national contexts;

**Selection Criteria**

- Master's degree in international relations, international development, public administration or other related field;
- Five years of relevant experience in donor relations, advocacy and in building & sustaining partnerships within the international development sector;
- Sound knowledge of Nordic countries' stakeholder landscape and extensive network of contacts within the international development sector in these countries;
- Proven understanding of political landscapes, power mapping and influencing;
- Strong operational (task management) and analytical skills and demonstrated ability to translate analytical work into actions;
- Familiarity with GPE's work, knowledge of international development policies and institutions, international politics an advantage;
- Strong interpersonal, problem-solving, and team skills;
- Ability to operate effectively in a changing environment and work well alone and in a team with a diverse set of colleagues.
- Strong cross-cultural communication skills, ability to communicate and write competently in English. Knowledge of Swedish, Danish or Norwegian is an asset.
- Ability to work effectively under pressure, prioritize and juggle multiple tasks within tight deadlines, and to deliver time-sensitive high-quality work.
- GPE is committed to achieving diversity in terms of race, gender, nationality, culture, and educational background. Individuals with disabilities are equally encouraged to apply.

Please submit your CV and cover note to Sabine Terlecki at [sterlecki@globalpartnership.org](mailto:sterlecki@globalpartnership.org) (Senior Donor Relations Specialist – Europe) with the subject line “**STC- Nordics**”, no later than **February 28, 2019**. Please note that only short-listed candidates will be contacted.