

TERMS OF REFERENCE

SHORT-TERM CONSULTANT (STC) - EDUCATION POLICY AND LEARNING TEAM FY2022

ANALYST ON DATA SYSTEMS AND EDUCATION FINANCE

1. About GPE

The Global Partnership for Education (GPE) is a shared commitment to ending the world's learning crisis. It is the only global partnership and fund dedicated entirely to helping children in lower-income countries to get a quality education. GPE mobilizes partners and funds to help 76 partner countries transform their education systems and deliver quality learning to more girls and boys, especially those who are marginalized by poverty, gender, disability or displacement.

The GPE Secretariat is hosted by the World Bank and has headquarters in Washington D.C. and Paris, with an office in Brussels as well.

2. Context and purpose of the consultancy

Within the GPE Secretariat, the *Country Engagement and Policy Team (CEP)* serves as the primary interface with country partners. The *Education Policy and Learning Team (EPL)* is a sub-team of CEP whose primary objective is to consolidate a solid evidence base on the challenges across GPE's priority policy areas and what works to address these, including identifying cross-country needs and curating relevant knowledge across the partnership.

The analyst will perform **research** -collecting and analyzing qualitative and quantitative data, synthesizing, and producing databases or summaries- and **operational** support for knowledge dissemination within and outside the Secretariat, and other management tasks.

Duties and defined deliverables

The specific duties and deliverables of the analyst include the following:

- **Develop and maintain databases in the area of domestic finance (20 days)** – This includes selecting relevant information from different sources, developing quantitative and qualitative databases and keeping them up to date. It may also require data cleaning, manipulation and analysis, and preparation of short reports and a user guide.
- **Support the organization and delivery of technical events (5 days)** – the analyst will support the design and delivery of technical events as part of the GPE external engagement in the areas of domestic financing and data systems. Tasks will include preparation of concept notes and background documents, runs of shows, summary notes. S/he will also provide operational support during the events themselves, including event management and note taking.

- **Support the development of country-specific analysis (15 days)** – the analyst will support the Thematic Lead in drafting the ‘country analytics’ –country-specific analytical reports- in the area of education financing and data systems. This task will require consulting and extracting information from different sources (education sector analysis and plans, national budget and financial projections, other policy documents and diagnostics, GPE internal databases); collecting and presenting relevant indicators from international database, including the World Bank and the Statistic Institute of UNESCO; and compiling and summarizing them. It may also require fact-checking and simple data analysis.
- **Support the development of a repository of good practices (15 days)**– the analyst will support the team to establish and maintain a repository of thematic resources in the areas of domestic financing and data systems. This will include country practice and case examples.
- **Additional technical support, as needed (5 days)** – provide technical and operational support related to the countries submitting grant applications under GPE’s new Operating Model and other areas, as needed.

3. Timeframe and Reporting Relationships

This consultancy is for **60 days**, and may be extended subject to satisfactory performance. The contract will commence on **November 8, 2021** and end on **June 30, 2022**. The consultant will work under the supervision of the EPL Operations Analyst, and report to the Thematic Lead in the area of financing and data. He/she will be under the ultimate management of the EPL team lead.

4. Selection Criteria

- Masters’ degree in education, economics, statistics, political science, international development or a relevant related field with at least 3 years’ experience (or equivalent combination of education and experience)
- Ability to provide operational, research, and other analytic support
- Experience and ability to conduct independent research and analyze a wide variety of specific education sector topics and issues for research, and/or policy related tasks
- Experience in interpreting national budget documents and financial projections is an asset
- Strong knowledge of international databases and key indicators to measure the education sector performance
- Strong communications skills, both verbal and written; strong English language skills are required, French or Spanish is viewed as an asset
- Ability to work independently, seeking guidance and instruction on new, unusual or complex assignments.

5. Required Skills/Knowledge/Competencies

Specialized Skills

- Understanding of qualitative and quantitative research analysis
- Strong quantitative experience using Excel
- Proven analytical and problem-solving skills and ability to apply these in carrying out research and contributing to resolution of sector and country issues

General Competencies

- Strong analytical and conceptual skills
- Good presentation and report writing skills
- Ability to effectively provide timely and high-quality professional support to senior staff
- Ability to work independently and under pressure and to work effectively in teams
- Ability to work flexibly on a range of assignments and prioritize tasks
- Ability to work and communicate effectively in a team-oriented, multi-cultural environment

6. To apply / contact information

Please send a CV and cover letter to Carine Belinga Bianda (cbelingabianda@globalpartnership.org) no later than October 27, 2021 by close of business, Washington DC time.

GPE is committed to creating an inclusive and diverse environment. All qualified applications will be considered without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age, or veteran status.