**APPLICATION FORM FOR**

System capacity grant (SCG)

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| **Overview** |
| Country: |  |
| Period of the next education sector plan/transitional education plan (if applicable): |   |
| Coordinating agency: |  |
| Maximum SCG allocation: |  |
| Total SCG amount requested (for all windows): |  |
| Agency fees (additional to the SCG amount requested):[[1]](#footnote-1) |   |
| Agency fees (as % of SCG amount):[[2]](#footnote-2) |   |
| Other sources of funding for SCG-related activities:(Provide total, then list amount per source of funding) |  |
| **Financing window 1: Strengthen gender-responsive planning and policy development for systemwide impact** |
| Grant agent: |  |
| Amount requested for window 1: |  |
| Estimated starting date: |  |
| Estimated completion date: |  |
| **Financing window 2: Mobilize coordinated action and financing to enable transformative change** |
| Grant agent: |  |
| Amount requested for window 2: |  |
| Estimated starting date: |  |
| Estimated completion date: |  |
| **Financing window 3: Strengthen capacity, adapt and learn, to implement and drive results at scale** |
| Grant agent: |  |
| Amount requested for window 3: |  |
| Estimated starting date: |  |
| Estimated completion date: |  |
| Estimated date for system transformation grant/Multiplier submission, if relevant: |   |

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| **Note to the user**1. Before completing the application, applicants should read the SCG guidelines, which explain the grant and provide step-by-step guidance for the application process. If additional information is needed, the applicant can contact the country team lead at the Secretariat.

 [**SCG guidelines**](https://www.globalpartnership.org/content/guidelines-education-sector-plan-development-grants)1. Applicants should use the following Excel template to establish a budget for the SCG and submit it with this application form.

[**SCG budget template**](https://www.globalpartnership.org/content/roadmap-education-sector-plan-development-grants) |

## 1. General information

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| 1.1 Activities to be fundedCheck the boxes for the relevant activities for which funding is being requested. |
| Financing window 1: Strengthen gender-responsive planning and policy development for systemwide impact |
| 1. System diagnostics, compact development and education sector analyses
 |[ ]
| 1. Gender-responsive sector planning, including operational planning and budgeting
 | [ ]  |
| 1. Supporting policies and plans to identify and address multiple forms of exclusion (planning for children with disabilities, system resilience and inclusion of displaced children)
 | [ ]  |
| 1. Strengthening evidence-based diagnosis of critical implementation bottlenecks and identifying potentially scalable, transformative solutions
 | [ ]  |
| Financing window 2: Mobilize coordinated action and financing to enable transformative change |
| 1. Strengthening sector coordination, including local education groups, joint sector reviews and monitoring the effectiveness of the country-level partnership
 | [ ]  |
| 1. Establishing and operating pooled funding mechanisms
 | [ ]  |
| 1. Strengthening budget processes and ministry of finance engagement; identifying opportunities to improve the equity and efficiency of education expenditure, including processes toward gender equality
 | [ ]  |
| 1. Cross-sectoral convening
 | [ ]  |
| **Financing window 3: Strengthen capacity, adapt and learn, to implement and drive results at scale** |
| 1. Strengthening data systems, including on improving the availability and use of sex-disaggregated data, and data on children with disabilities
 | [ ]  |
| 1. Training and support for government staff and central and decentralized levels, including on the uptake and use of data and evidence
 | [ ]  |
| 1. Support for implementation capacity, including sector plan implementation monitoring, gender responsiveness of the sector and evaluation of sector plans and policies/programs in priority areas; assess monitoring, evaluation and learning capacity, including use of evidence in policy process
 | [ ]  |

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| 1.2 Linking activities with the partnership compactCheck the boxes that apply. |
| 1. Has the country developed a partnership compact?
 | Yes [ ]  No [ ]  |
| 1. Will this funding support **activities related to** **the development of a partnership compact**?
 | Yes [ ]  No [ ]  |
| 1. Will this funding support **activities related to the needs identified in the compact**?
 | Yes [ ]  No [ ]  |
| 1. The amount requested is US$700,000 or less and will be used for one or all of the following activities: (i) sector analysis, (ii) education sector plan development, (iii) joint sector review
 | Yes [ ]  No [ ]  |
| 1. If the response to all of the above (A-D) is no, please explain why the activities for which this SCG is requested are urgent. Also provide any relevant information regarding other sources of funding expected to be used for capacity reinforcement related to assessment of enabling factors during the compact process.
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| 1.3 Grant agent |
|  **Attachment:** The complete application should include the minutes of the local education group meeting during which the SCG grant agent was selected.Please describe the internal procedures and processes of the grant agent in relation to the administration and monitoring of this grant, as well as its added value in terms of technical, financial and/or other strengths, in 400 words or less.  |
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| 1.4 Application development |
| Please describe the approach and process that resulted in this application and its related deliverables (concept note and budget), including the collaboration between the government and development partners, in 600 words or less. |
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## 2. Deliverables for the application

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| 2.1 Concept note  |
|  **Attachment:** The complete application should include the **concept note**, prepared in a separate Word document by the country team based on the SCG guidelines. The concept defines the scope of the work and associated tasks. The concept should also include the following items: (1) reasons to address specific enabling factors or areas, (2) how what is proposed will address the specific issues identified, (3) how the proposed action will lead to system capacity reinforcement, and (4) value for money proof that the proposed interventions have reasonable chance of success based on national, regional or global evidence. The concept note should also indicate how gender equality has been hardwired through the program design, including systematically applying a gender lens and identifying key challenges and design of program activities from a gender equality perspective. **NOTE**: If this application is informed by a compact that identifies the areas of need, the concept note can exclude item number 1.Please provide any comments on the document to be attached. |
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| 2.2 Gender equality |
| Describe how the activities to be financed by the grant support gender equality in the education sector. |
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| 2.3 Safeguards against sexual exploitation, abuse and harassment (SEAH) |
| GPE seeks to ensure that there are safeguards against sexual exploitation, abuse and harassment in the programs funded by its grants. Please complete the table below to confirm that due consideration has been given to protection against SEAH. |
| **SEAH risk assessment** |

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| Does the program design/activities include consideration of risk associated with SEAH that may be induced or exacerbated by the GPE grant? | [ ]  No [ ]  Yes | *Please provide details of the risk assessment.* Click here to enter text. |
| If SEAH risks were identified, are there any proposed mitigation measures.  | [ ]  No [ ]  Yes | *Please provide details of the risk mitigation measures.*Click here to enter text. |
| If SEAH risk is not relevant for the grant, please provide reasons for this conclusion. |  | *Reasons why SEAH risk is not relevant for the grant.*Click here to enter text. |

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| 2.4 Budget |
|  **Attachment:** The complete application should include the budget for the activities for which GPE funding is requested, prepared in the SCG Excel template (forthcoming) by the country team based on the guidelines and instructions provided in the template. Please provide any comments on the document to be attached, if needed. |
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## 3. Submission

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| 3.1 Any additional information |
| If the local education group wishes to submit additional documents than those required (see below 3.2), please list them here and attach them to the application.  |
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| Please provide any additional comments, if needed. |
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| 3.2 Endorsement of application |
|  **Attachment:** The complete application should include the minutes of the local education group meeting during which the SCG application was endorsed.Before the application is sent to the Secretariat, it should be approved by the local education group to ensure consensus around the activities to be supported and that all members of the group are properly informed. Please provide any comments, if needed. |
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| 3.3 Signature and submission |
| Once all deliverables for the SCG application have been prepared and once the present form has been completed by the grant agent, the government signs the application and submits it with the listed attachments to the Secretariat via email, **gpe\_grant\_submission@globalpartnership.org**, copying the coordinating agency, the grant agent and the Secretariat country team lead.  |
| **Checklist prior to submission** The complete application consists of the following:* Completed SCG application form (present form)
* Concept note (completed in separate Word document)
* Budget for the SCG (completed in SCG Excel template)

As well as:* Minutes of the local education group meeting during which the application was endorsed
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| Signature of partner ministry representative |
| The below signatory endorses the application. (Type or use an electronic signature below. It is not necessary to hand-sign and scan this document.) |
| Name of signatory: |   |
| Job title and agency: |  |
| Email: |  |
| Phone: |  |
| Date: |  |
| Signature: |  |

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| Signature of coordinating agency representative |
| The below signatory confirms that the partners are aware of and agree to the content of the application and are informed. (Type or use an electronic signature below. It is not necessary to hand-sign and scan this document.) |
| Name of signatory: |  |
| Job title and agency: |  |
| Email: |  |
| Phone: |  |
| Date: |  |
| Signature: |  |
| Signature of grant agent representative |
| The below signatory confirms that the partners are aware of and agree to the content of the application and are informed. (Type or use an electronic signature below. It is not necessary to hand-sign and scan this document.) |
| Name of signatory: |  |
| Job title/ agency: |  |
| Email: |  |
| Phone: |  |
| Date: |  |
| Signature: |  |

1. If there are multiple grant agents, list agencies and corresponding fees. [↑](#footnote-ref-1)
2. If there are multiple grant agents, list agencies and corresponding percentages. [↑](#footnote-ref-2)